

Lucie Blackman

Trust.org

Registered Charity No: 1118143



Fundraising Pack





Your Fundraising Pack

Dear Supporter,

Thank you for your interest in supporting the Lucie Blackman Trust in our work to provide education for young and vulnerable people in Personal Safety.

Your fundraising pack includes:

- About the Lucie Blackman Trust
- Tips on fundraising
- Information and advice on health and safety
- Sponsorship form (please copy as required)
- Fundraising agreement and terms (including information on copyright)

Hopefully, this information will provide you with all you need to plan your event. However, should you need any further assistance you can call us on 01983 565112 or email us at info@lbtrust.org

We wish you every success with your event and thank you again for your interest and support!

From all at The Lucie Blackman Trust.

14 Belvedere Street, Ryde, Isle Of Wight, PO33 2JW
01983 565112
www.lucieblackmantrust.org
info@lbtrust.org

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1- About Us

On 2nd July 2000, I received a phone call telling me that my eldest daughter, Lucie, had gone missing in Tokyo. After a harrowing 9 month search for Lucie and for information surrounding her disappearance, Lucie's body was found. She had been drugged, raped and killed and her body was dismembered and buried in concrete.

Lucie's death has had the most traumatic effect on her family and increasingly, more families are having to deal with similar tragedies both at home and abroad.



LUCIE BLACKMAN

I set up the Lucie Blackman Trust to try and prevent other families suffering as we have.

The Trust aims to educate vulnerable groups in looking after their personal safety by acting as a central hub for all the information they may require. This is achieved via our website as well as in workshops, seminars and demonstrations. Involvement with police forces, community projects and relevant organisations are also key in providing help and information to those who would benefit.

You can find a wide range of safety advice as well as more information on our work, campaigns and partnerships at www.lucieblackmantrust.org.

Tim Blackman



Lucie and Sophie Blackman

Thank you for your interest in fundraising for the Lucie Blackman Trust. For our charity every penny really does count towards helping increase awareness of personal safety. I lost my sister in such a traumatic and painful way, I truly hope that no other family has to suffer such devastating grief. Together let's make a difference. Happy fundraising.

Best wishes, Sophie Blackman

2 - Fundraising Ideas & Hints

Here are a few fundraising ideas which may give you some inspiration for your own activity or event.

Raffles

Raffles and similar activities such as tombola are great because they can be held at many events which are already pre-planned. Ideal places for raffles can be open days, fetes, show intervals, quizzes etc. Approaching local companies can be a fantastic way of finding donated prizes although family and friends can often donate some excellent prizes too!

Sporting Activity

Events such as sponsored walking, swimming and running are popular and fun ways to raise money. There are many places which can help you to arrange these events such as your local council, community centre or even sports and leisure centres.

Sponsored ‘...athon’

A dance-athon, a skate-athon, a car-wash-athon...the possibilities are endless. Again, approaching local groups who specialise in your chosen activity can be a huge help - for example is there a dance club at your local leisure centre or would your local supermarket let you set up a sponsored car wash in their car park?

Remember, before any event such as those listed it is important to complete a risk assessment and to ensure there are adequate resources at hand in case of accident or emergency. There should also be at least one responsible adult in charge of the event.

Advice on health and safety can be viewed in section 3 of this pack or by visiting www.hse.gov.uk



3 - Health & Safety

Any fundraising for the Lucie Blackman Trust is wonderful and we greatly appreciate all those that support us. But it's vital that everyone is safe at any fundraising event. The following help and advice is given so that you can ensure your event runs smoothly and safely for all concerned.

Risk Assesment

We strongly advise that any potential hazards or accidents are identified before any event goes ahead in the form of a completed risk assesment. You can download an excellent guide to this from the Health & Safety Executive's website - www.hse.gov.uk.

Any third parties involved in the event should also carry out their own risk assesment which should then be approved and signed by the event organiser/s.

Any venue and equipment providers should hold public liability insurance. You should check this before the event by asking to see the insurance certificate. It is advisable not to enter into any contracts until this is checked.

Responsibility

Every event must be overseen by at least one responsible adult and at many events it may be necessary to have a person/s with official first aid qualifications present. You may find that the following contacts are useful:

St Johns Ambulance

27 St John's Lane, London EC1M 4BU - 020 7324 4000 - info@sja.org.uk

British Red Cross

44 Moorfields, London EC2Y 9AL - 0870 170 7000 - information@redcross.org.uk





4 - Fundraising Terms and Agreement

1. This agreement is part of the Charities Act 1992 and the Charitable Institutions (Fundraising Regulations) 1994.
2. To comply with regulations, please complete this agreement and return it to The Lucie Blackman Trust, 14 Belvedere St, Ryde, Isle Of Wight, PO33 2JW
3. The Lucie Blackman Trust is a registered charity number 1118143

Terms and Conditions

- a) You will run the fundraising activities in support of the Lucie Blackman Trust and will make all contributions as directed.
- b) This agreement does not authorise you to act as an agent on behalf of the Lucie Blackman Trust.
- c) The health and safety guidance provided in this pack should be adhered to prior to all fundraising events or activities. The Lucie Blackman Trust does not accept responsibility or liability for any loss or damage and organisers and participants enter into these activities at their own risk.
- d) COPYRIGHT - The Lucie Blackman Trust retains all rights to the Lucie Blackman trust logo. The logo may only be used on official fundraising materials.

Your Details

Name _____

I am over 18 (please tick box)

Your Organisation (if applicable) _____

Address _____

_____ Postcode _____

Contact Number _____

Email _____

The Event

Title and/or description of event

Date of event _____

- Risk assesment completed (please tick)
- Qualified people to be present at event as identified in risk assesment

Please send all contributions relating to your event/activity in a cheque made payable 'Lucie Blackman Trust' to: **14 Belvedere Street, Ryde, Isle Of Wight, PO33 2JW**

Please ensure you have read this agreement in full and complete all the relevant information. Once you have done this please sign and date it.

Signed _____

Date _____

Data protection:

By completing this agreement, you consent to us providing you any information about any other services or products that we think may be of interest to you. If you do not wish to receive such information, you may write to us at anytime or put a tick or cross in this box.

Thank you again for your support!